

## Logging into Wild Apricot

To get to our new Wild Apricot website, click on this link:

<https://lakecountryprobus.wildapricot.org>

To log in properly, you will need a password. Get into the login screen by clicking on the little person icon in the upper right corner, then click on the “Forgot password” link. You will be asked to enter your email address and click on the checkbox next to “I’m not a robot”. Click on the Submit button and password reset instructions will be emailed to you.

Once you have your password, you can log into the system by clicking on the little person icon in the upper right corner and entering your email address and password and clicking on the **LOG IN** button.

### What if I share an email address?

Some of our members share an email address with their spouse or partner. This is a bit of a problem in Wild Apricot as the system uses an email address to uniquely identify a member. Accordingly, one partner in each couple has been assigned a “pseudo” email address. Their mail will still go to the shared address, but they will be able to log on to the system under their own ID which is constructed as follows:

<first name>@<last name>.lcp

So John Smith who shares the [mary.smith@gmail.com](mailto:mary.smith@gmail.com) address would be given the pseudo address [john@smith.lcp](mailto:john@smith.lcp).

If the system rejects you when logging on, try logging on with your name in the format as shown above. If you do not have a password, you can obtain one by entering the pseudo email address and clicking on the “Forgot password” link. However, the email with the reset instructions will be sent to the email address that you share your spouse or partner, so you will have to check his/her email to get the information. If there is still a problem, drop a line to [info@lakecountryprobus.com](mailto:info@lakecountryprobus.com) explaining what happened.